



CASA of Liberty/Chambers Counties

**CASA ADVOCATE CLOSED CASE EVALUATION**

**Completed by Advocate Coordinator**

<b>Name:</b>		<b>Number of Children in this Case:</b>			
<b>Period of Evaluation:</b>		<b>Number of Placements Involved:</b>			
<b>Coordinator:</b>					
<b>Professionalism Exhibited During This Case</b>	<b>Needs Improvement</b>	<b>Fair</b>	<b>Good</b>	<b>Very Good</b>	<b>Superior</b>
Understanding of purposes and goals of CASA					
Understanding of, and compliance with, confidentiality in performing case responsibilities					
Related well with public and case contacts					
Exhibited poise in handling difficult situations					
Exhibited sincere interest and respect toward overall casework and all contacts					
Was professional and persuasive in Court					
Exhibited responsibility during this case					
Was reliable about schedule and time commitments					
Completion documentation (Case Notes, Court Reports, Contact Logs) in a timely manner					
Paid attention to detail in completing casework (especially the meeting of Minimum Expectations)					
Readily accepted (or sought) this Appointment					
Exhibited a clear intention to meet minimum annual Continuing Education requirement (if less than one calendar year in this rating period)					
<b>Effectiveness during this case</b>					
Welcomed opportunities to learn information or procedures that would make work more effective					
Followed through on casework suggestions from the Supervisor					
Asked questions when in doubt					
Gathered and shared case information as appropriate					
Case Notes and Court Reports were fact based and focused on achieving Best Interest outcomes					
<b>Benefits to staff working with this Advocate on this case were:</b>					
<b>Additional Comments:</b>					
<b>Signature of Advocate Coordinator:</b>			<b>Date:</b>		